



**CAMP • RETREAT • VENUE  
2024 LEASE HANDBOOK**



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## 1) 6 MILE BASICS

Since 2018, 6 MILE has operated as a summer camp, year-round retreat center, and weekend getaway for families from near and far. Leasing to groups allows us to share this special place with groups and helps fund our ministry. While groups are free to customize schedules and programs, it is essential that all our guests abide by our statement of belief and follow protocols for respectful/respectable conduct and facility care. Prior to booking, we request that you carefully review our Lease Packet. Once reviewing, if all seems agreeable, call us at (601) 892-8885 or email [info@6milecrv.com](mailto:info@6milecrv.com) for available dates.

### FOUNDATIONAL SCRIPTURE

Hebrews 12:1-2

Therefore, since we are surrounded by so great a cloud of witnesses, let us also lay aside every weight, and sin which clings so closely, and let us run with endurance the race that is set before us, looking to Jesus, the founder and perfecter of our faith, who for the joy that was set before him endured the cross, despising the shame, and is seated at the right hand of the throne of God.

### MISSION

We believe perseverance to be a foundational mindset & commitment for Christ's followers and our mission is to encourage our guests in this vital aspect of Christianity as we're given opportunity during their time at 6 MILE, and as we meet elsewhere in this life.

*Please know 6 MILE staff and leaders are available to counsel and encourage our guests. We do our best to carry out necessary operational tasks and engage guests, so please bear with us as we may be unable to pause current tasks for conversation. We make every effort to pause, or arrange a later time to talk.*

## 2) STATEMENT OF FAITH

### GOD

There is one and only one living and true God. He is an intelligent, spiritual, and personal Being, the Creator, Redeemer, Preserver, and Ruler of the universe. God is infinite in holiness and all other perfections. God is all powerful and all knowing; and His perfect knowledge extends to all things, past, present, and future, including the future decisions of His free creatures. To Him we owe the highest love, reverence, and obedience. The eternal triune God reveals Himself to us as Father, Son, and Holy Spirit, with distinct personal attributes, but without division of nature, essence, or being. God is the source and end of all Truth.

### SCRIPTURE

Scripture was written by men divinely inspired and is God's revelation of Himself to man. It is a perfect treasure of divine instruction. It has God for its author, salvation for its end, and truth, without any mixture of error, for its matter. Therefore, all Scripture is totally true and trustworthy. It reveals the principles by which God judges us, and therefore is, and will remain to the end of the world, the true center of Christian union, and the supreme standard by which all human conduct, creeds, and religious opinions should be tried. All Scripture is a testimony to Christ, who is Himself the focus of divine revelation.

### PERSON & WORK OF CHRIST

Jesus Christ is the eternally begotten Son of God. He was conceived by the Holy Spirit and born of the Virgin Mary. He is truly God and truly man. Through Christ's life, death, resurrection, and ascension, He accomplished for His people (all who believe) a decisive victory over sin and death and established His kingdom among men.

### MAN

Man is the special creation of God, made in His own image. He created them male and female as the crowning work of His creation. The gift of gender is thus part of the goodness of God's creation. In the

beginning man was innocent of sin and was endowed by his Creator with freedom of choice. By his free choice man sinned against God and brought sin into the human race. Through the temptation of Satan man transgressed the command of God, and fell from his original innocence whereby all future generations inherit a nature and an environment inclined toward sin. Therefore, as soon as they are capable of moral action, they become transgressors and are under condemnation. Only the grace of God can bring man into His holy fellowship and enable man to fulfill the creative purpose of God. The sacredness of human personality is evident in that God created man in His own image, and in that Christ died for man; therefore, every person of every race possesses full dignity and is worthy of respect and Christian love. Salvation involves the redemption of the whole man, and is offered freely to all who accept Jesus Christ as Lord and Savior, who by His own blood obtained eternal redemption for the believer. In its broadest sense salvation includes regeneration, justification, sanctification, and glorification. There is no salvation apart from personal faith in Jesus Christ as Lord.

#### **CHRIST'S RETURN**

The Lord Jesus Christ will return in glory and triumph for the final judgment and the consummation of His kingdom. All those who have truly repented of their sins and have received Christ as their personal Savior will be eternally with the Lord Jesus Christ. All those who have failed truly to repent of their sins and have rejected the Lord Jesus Christ will be eternally damned without Christ in a literal hell.

### **3) PROPERTY GUIDELINES**

MAXIMUM NUMBER OF GUESTS AT 6 MILE IS 120.

#### **BUILDINGS**

*Please keep in mind, 6 MILE is owned, operated, and maintained by the Sherwin family with occasional janitorial, lawn care, prep, and tear-down staff. These guidelines are in place to assist us with care and upkeep, as we seek to honor Christ here, in pastorate ministry with our faith family, and in our community. The more closely you follow these guidelines, the more you bless us; the less, the more work for us.*

All 6 MILE buildings are newly renovated, air conditioned, and furnished for intended purposes.

6 MILE is used year-round for events, and as available, sometimes with short-notice. Before checking out, be sure to remove all traces of your event, so we can easily transition to our next ministry opportunity. Conduct a thorough sweep of the property for personal items such as hoodies, socks, and soaps in lodging & meeting spaces and bathhouses.

We ask that you have multiple volunteers to monitor all doors to air conditioned rooms/buildings and make special efforts to keep doors closed when not entering/exiting. We cannot control temps in our buildings if doors remain open while a/c is in use.

Do not adjust a/c in any building. Some are on timers, others are set according to unit capacities. Contact Jonathan at (601) 540-8901 with any questions or issues.

NO SMOKING, VAPING, E-SIG, etc. inside buildings (including bathrooms) or near entrances. Please enforce our smoking policy. It takes months for the odor to subside, an odor we do not wish to affect those with allergies or characterize this property. This has been an issue, so please know it can happen and hold your guests accountable.

WALLS - No tape or staples are permitted. Tacks are permitted on wood walls/trim and must be removed and disposed of; do not leave tacks lying around (in window seals or on floor). No tape, staples, or tacks on painted doors/sheetrock walls. Do not lean items such as mirrors on painted walls or doors.

WINDOWS - In bunk cabins, bathhouses, and meeting spaces our windows are special acrylic. Chemicals of any kind are damaging-including adhesives and cleaner. Do not tape anything on windows. If needed, clean only with **water** and microfiber cloth. NO WINDEX, no paper towel.

No autographs or social media invitations on bunks, walls, bathroom stalls, fixtures, or other furniture. You may notice faint traces from the past. We are steadily erasing and re-painting.

Lease Group will be responsible for immediate removal of any marker marks, tape residue/damage, staples and/or costs associated with repairs.

Storage space is reserved for 6 MILE furniture and supplies. Please bring only what you intend to take back with you when you check-out.

Bunk Cabins (6) are each furnished with 6 bunks. These bunks are newly redesigned with secure and comfortable ladder access to top bunks, suitable for able-bodied people of all ages. (Use discretion for children under age 8, senior adults, and anyone with special health concerns/needs.) These beds may not be rearranged. They are secured in place.

Ministry Cabins (2) are each furnished as follows: lofts contain one full pallet mattress and one twin. Downstairs contains a queen bed, bedside tables, small dining table, and kitchenette with small appliances (including keurig duo coffee pot). **None of these items are to be removed from these cabins and rearranging should be kept to a minimum, with no scratching of floors or walls. All items should be put back before check-out.**

Guest House Cabin (1) is furnished as follows: a small living area with sofa, chair, and table for 2; small full kitchen with stove, fridge, microwave, keurig duo coffee pot; bedroom 1 has queen bed, chair, and clothes hanging rack; bedroom 2 has twin over full bunk with twin trundle and small clothes hanging rack; bathroom 1 has shower, bathroom 2 has tub/shower and small washer/dryer all-in-one unit. **None of these items are to be removed from these cabins and rearranging should be kept to a minimum. All items should be put back as they were and remove all extra furnishings added for your event before check-out.**

Bathhouses (2) each contain multiple showers, sinks, and toilets. Showers each have private dressing areas, and toilets each have private stall.

Pool House is under construction.

The Rec Hall is a secluded multipurpose meeting space/conference room with 2 restrooms. Furnished with 6 round & 2 rectangle tables, ~40 flex folding chairs, electric piano, Bose speaker, and T.V. on cart. May be arranged as desired. Max Capacity 60. Please straighten tables & chairs, and **remove all extra furnishings added for your event and property belonging to your group before check-out.**

The Theatre is the largest group area, commonly used for worship gatherings, with 2 restrooms. Furnished with ~80 flex folding chairs, electric piano, 2 Bose speakers, one rectangle table (& projector upon request). May be arranged as desired. Tables are available upon request. Max Capacity 100. Please straighten chairs and **remove all extra furnishings added for your event and property belonging to your group before check-out.**

The Mess Hall (Dining Room) has 2 restrooms. Furnished with tables and white plastic folding chairs. Quantity according to group/event needs. Max capacity 60. Please straighten tables & chairs, and **remove all extra furnishings added for your event and property belonging to your group before check-out.**

Commercial Kitchen is for 6 MILE Staff and designated volunteer use only. *Dining Hall may not be accessed via kitchen.* No items may be removed from kitchen, no outside items may be stored in kitchen, guests are not permitted in kitchen. For exceptions or to lease kitchen with approved ServSafe certified volunteer, contact us at [\(601\) 892-8885](tel:6018928885) or [info@6milecrv.com](mailto:info@6milecrv.com).

## **GROUNDS**

Your group is permitted to use only buildings and areas arranged in your lease agreement.

Minors are not permitted explore the grounds unsupervised.

Per group, a limited number of ATVs are permitted. One per serving team/committee, or a maximum of 8 ATVs. ATVs are not permitted on grass, especially newly sodded areas. Careless operations/speeds will not be tolerated.

SMOKING is only permitted at designated areas, with cigarette receptacles. Areas are commonly across drive from basketball court, near pond trail, and across drive from Ministry Cabin 4. Areas are marked with cigarette receptacles.

NO LITTERING. We put high emphasis on keeping this property clear of trash. If you see litter, whether you dropped it or not, please take initiative to pick up and put in nearest garbage receptacle. Litter here is usually candy wrappers, water bottles, disposable cups, and the like.

## **PARKING**

Parking is limited to the area across from the swimming pool. Additional parking is available at 6 MILE's discretion. Parking is prohibited in cabin, Mess Hall, Theatre yards and near Rec Hall. For exceptions or special arrangements, contact us at [\(601\) 892-8885](tel:6018928885) or [info@6milecrv.com](mailto:info@6milecrv.com).

## **4) GUEST GROUP CLEANING & FACILITY CARE RESPONSIBILITIES**

Clear building of any items not belonging to 6 MILE.

Return property of 6 MILE that has been rearranged or relocated from other locations.

In buildings with coffee pots, wash out coffee pot and put grounds in trash.

In buildings with kitchens/kitchenette, wash, dry, put away any used dishes, wipe out microwave/air fryer/ wipe stove top, clear refrigerator of ALL food/drink and wipe spills.

Wipe noticeable messes on tables/chairs.

Sweep noticeable messes/trash.

In cabins, sweep any food or lost items out from under beds.

Straighten furniture as applicable. If unsure of original arrangements, please ask 6 MILE.

Turn off lights in all buildings (including bathrooms) and close all doors (DO NOT LOCK!).

Dispose of all trash; tie bags, take all garbage to trailer to right of kitchen.

Turn off all A/C units.

6 MILE is not responsible for Lost & Found items.

Thank you for tidying up by completing the items on this list, and specific items on lists found in buildings before leaving. Your cooperation helps us keep critters out & costs low! Failure to complete these check-out tasks may result in future housekeeping fees. Our expectation is that all facilities be tidy and in same condition as when guests arrived.

## **5) FIRST AID & HEALTHCARE**

First Aid kits are in Mess Hall and Guest House.

Vomit kits are in Mess Hall.

Please use good judgment regarding guests feeling unwell, and arrange for them to return home for proper care and protect other guests from any communicable illnesses.

Contact us for assistance with injury/illness/emergency [\(601\) 892-8885](tel:6018928885)

## 6) SAFETY

Groups must provide 6 MILE with a copy of cabin assignments for ease of locating guests in case of emergency.

Every guest of 6 MILE is required to sign a waiver/photo release. Distribute and collect waiver links and provide a list of every guest/volunteer on the property. Beginning 2024, waivers are exclusively online.

Swimming in pool or pond without 6 MILE approved Lifeguard is prohibited and grounds for dismissal.

When hiking, stay on prepared/marked trails.

Curfews should be established and followed.

Every guest should be accounted for at all times, and no one should be wandering about.

Minors are prohibited from exploring the property unsupervised.

Minors may not have medications of any kind in cabins. Health Officers must take up all medications for safe-keeping. Vitamins are best kept with meds and taken at mealtime of choice.

We follow a Rule of 3 policy (especially with minors).

- Never be alone with one camper out of sight from others.
- Another camper can count as a 3rd person.
- For a private conversation, choose a location in view of others.
- If in a room or office, leave the door open or move to an area able to be seen by others.
- If you find yourself alone with a camper, change the situation – ask someone to join you or go outside.
- Adults, use discretion and guard your testimony. Perception and integrity are of utmost importance. Each of these rules for minors is applicable for wise adults.

Emergency and evacuation plans for fire, severe weather, missing person, and intruder are available for Group Leaders. Though difficult to think about, preparation enables us to better navigate these types of emergencies.

Fire extinguishers are located in every building. Fire drills should be conducted and evacuation plan reviewed.

Media - In general, no one at camp other than the 6 Mile Owner, Jonathan Sherwin, will speak with the media should we have an accident or emergency both on or off camp property. Staff, campers, volunteers, and guests may tell media that they are unable to comment at the present time.

## 7) DRESS CODE

We require a reasonable dress code for all who utilize 6 MILE grounds.

TOPS: no gaping arm holes, no crop tops, no spaghetti strap tanks (Undergarments should be completely covered).

BOTTOMS: shorts should be visible and meet fingertips in length, loose shirts should cover seat of biker shorts/leggings, pant waists at waists (not sagging).

SWIMWEAR: shirts are preferred for all; for girls/ladies: absolutely no bikini swimsuits, choose one piece suits or dark shirts over suits.

## 8) CONDUCT

We are examples of Christ in all we do, and we expect our staff, volunteers, and guests to strive for a Christ-honoring lifestyle. 6 Mile does not allow alcoholic beverages, or use of illegal drugs on 6 MILE property. Also, theft, immorality, damaging property, physical injury to others, bullying of any kind, deception, pornography, sexual immorality, harassment, sexual harassment and other forms of socially unacceptable behavior will be causes for immediate dismissal/removal.



We strongly encourage groups to arrange volunteers with integrity, considering protection of marriages high priority. Safeguard against temptation and infidelity.

## 9) ADEQUATE STAFFING & SUPERVISION RATIOS

### OVERNIGHTS WITH MINORS

In order to host an overnight camp/retreat for guests under the age of 18 (minors) at 6 MILE, all groups are required to abide by the Mississippi State Department of Health regulations. To briefly summarize:

- Camp Director with experience in leading children (teacher, minister, etc.)
- ServSafe certified kitchen director (or catered meals by 6 MILE)
- Nurse/Health Officer (CPR certified) to administer ALL medications and care for minor injuries (Campers will be required to turn in all medications to Health Officer. No medications are permitted in the cabins in campers' belongings)
- Lifeguard with current certification for all water activities
- At least one counselor age 18+ in each bunk cabin with minors
- Ratio of 1 Supervisor/counselor per 5 minors/campers

## 10) FOOD SERVICE & KITCHEN

There are two options for food service at 6 MILE:

Provide your own meals for a daily kitchen fee (requires presence of at least one ServSafe certified kitchen worker), or

Have meals provided by 6 MILE (fees vary with size of group).

-For special diet concerns, notify us two weeks prior to event. We make every effort to accommodate. We also permit guests to bring their own food and allow proper temperature storage in kitchen.

No minors permitted in kitchen except for administering medications by Health Officer or circumstances requiring special attention.

## 11) FEES, CANCELLATIONS, & ACCOMMODATIONS

### FEES

ALL FEES ARE SUBJECT TO CHANGE FROM YEAR TO YEAR.

Changes will apply to every group who utilizes 6 MILE, first-time and repeat guests. We expect and appreciate your cooperation as we strive to keep costs reasonable for guests and our ministry.

DEPOSIT	\$300 for groups under 30 \$500 for groups of more than 30
6 BUNK CABINS	\$420 each, per night
2 MINISTRY CABINS	\$125 each per night
GUEST HOUSE	\$175 per night
REC HALL	\$250 per day
THE THEATER	\$250 per day
COM. KITCHEN & MESS HALL**	\$500 per day

\*\*Check with 6 MILE for catering availability and alternate prices.

### CANCELLATIONS

6 months prior to date, full refund.

3-6 months prior, half refund.

Less than 3 months prior, no refund.

## ACCOMMODATIONS

Sleeping Accommodations:

- 6 *Bunk Cabins* each sleep 12 (6 bunk beds in each), served by bathhouses
- 2 *Ministry Cabins* each sleep 5 (1 queen, 1 full/1 twin in loft) with kitchenette, 1 bathroom
- 1 *Guest House* sleeps 6 (1 queen, 1 twin over full bunk with twin trundle) with kitchen & 2 bathrooms, sleeps 7 maximum.

Group Spaces:

- *The Theatre* is our most recently enclosed gathering area including a large stage and room to seat 100 guests in chairs or 80 guests around tables. Two restrooms serve this area. Craft-rooms are connected to the theatre and available for rental.
- *Rec Hall* (Rec is short for Recreation, and describes the location of this building) is newly renovated. Two restrooms serve this building. Room for 60 guests.
- *The Mess Hall* dining area comfortably seats 60, with porches and surrounding outdoor area, up to 80. The dining area is enclosed and heated/cooled. Two restrooms serve this area. Kitchen may be used to store cold items in refrigerator and heat items in electric oven or microwave. \*No prepping or assembling dishes without ServSafe certification and a kitchen agreement.\*

Handicap Accessibility questions may be answered on an individual basis. Contact Jonathan at (601) 540-8901.

## 12) LEASE PROCESS

Once you've read through the details of our leasing packet and decide that 6 MILE is the right fit for your group, check with us for available dates, fill out the Lease Agreement and make deposit to reserve date.

To assist in your planning and help us prepare for your upcoming event fill out the Lease Worksheet in its entirety and return with your deposit. If you are uncertain about any element, call or text us at (601) 892-8885 for assistance in settling these important details.

**At booking** send:

- Lease Agreement
- Lease Worksheet
- Check from Organization for deposit

**Two weeks prior** to event, send by email to [info@6milecv.com](mailto:info@6milecv.com):

- Firm count for event, as applicable
- Proposed schedule for event

**Day of** event, provide cabin assignments, signed waivers, and balance due.

## 13) FORMS/PRINTABLES

- LEASE WORKSHEET
- LEASE AGREEMENT/CONTRACT
- STAFF PLANNER (CAMP/RETREAT FOR MINORS)
- INCIDENT FORM
- EMERGENCY NUMBERS
- PACKING LIST

**2024 6 MILE LEASE WORKSHEET**  
**\*GROUPS OF 30 OR MORE\***

**FOR 6 MILE USE**

CONTRACT RECEIVED: \_\_\_/\_\_\_/\_\_\_

ADDED TO CALENDAR: \_\_\_/\_\_\_/\_\_\_

DEPOSIT RECEIVED: \_\_\_/\_\_\_/\_\_\_

ENTERED: \_\_\_/\_\_\_/\_\_\_

APPLICABLE CERTIFICATIONS: ( SERVSAFE / LIFE GUARDS )

GROUP NAME: \_\_\_\_\_ DATE OF EVENT: \_\_\_/\_\_\_/\_\_\_ - \_\_\_/\_\_\_/\_\_\_

Please select needed accommodations with quantity where applicable (bunk cabin quantity), select box next to price that represents the number of nights or days you will be needing. Buildings will be prepared and made available according to this form.

Overnight Accommodations	# of Bunk Cabins	Max. Capacity	1 night	2 nights	3 nights
Girl Bunk Cabins (1, 2, 3)	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3	12 per cabin	<input type="checkbox"/> \$420 ea	<input type="checkbox"/> \$800 ea	<input type="checkbox"/> \$1200 ea
Boy Bunk Cabins (6, 7, 8)	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3	12 per cabin	<input type="checkbox"/> \$420 ea	<input type="checkbox"/> \$800 ea	<input type="checkbox"/> \$1200 ea
Pool House (under construction)		-	-	-	-
Ministry Cabin 4		5	<input type="checkbox"/> \$125	<input type="checkbox"/> \$250	<input type="checkbox"/> \$350
Ministry Cabin 5		5	<input type="checkbox"/> \$125	<input type="checkbox"/> \$250	<input type="checkbox"/> \$350
Guest House		7	<input type="checkbox"/> \$175	<input type="checkbox"/> \$350	<input type="checkbox"/> \$450
Camper Hookup		-	<input type="checkbox"/> \$ 25	<input type="checkbox"/> \$ 50	<input type="checkbox"/> \$ 75
Enter totals from each column:					

Group Spaces	Max. Capacity	1 day	2 days	3 days
Theatre	80	<input type="checkbox"/> \$250	<input type="checkbox"/> \$475	<input type="checkbox"/> \$700
Rec Hall	60	<input type="checkbox"/> \$250	<input type="checkbox"/> \$475	<input type="checkbox"/> \$700
Enter totals from each column:				

Miscellaneous	Max. Cap.	1/2 day	1 day	2 days	3 days
Mess Hall Kitchen* and Dining Room	60	<input type="checkbox"/> \$250	<input type="checkbox"/> \$500	<input type="checkbox"/> \$1000	<input type="checkbox"/> \$1500
Lifeguards (4 hour maximum per day)	-	-	<input type="checkbox"/> \$250	<input type="checkbox"/> \$ 500	<input type="checkbox"/> \$ 750
Enter totals from each column:					

\*Self-serve meals. One person working in kitchen must be ServSafe Certified.

Catered by 6 MILE	Per Person	# Needed	est.40	est.50	est.60	est.70	# of days	Total
One Meal* (B, L, or S)	<input type="checkbox"/> \$15		<input type="checkbox"/> \$ 600	<input type="checkbox"/> \$ 750	<input type="checkbox"/> \$ 900	<input type="checkbox"/> \$1050	-	
Two Meals (Any combo)	<input type="checkbox"/> \$30		<input type="checkbox"/> \$1200	<input type="checkbox"/> \$1500	<input type="checkbox"/> \$1800	<input type="checkbox"/> \$2100	-	
Three Meals	<input type="checkbox"/> \$36		<input type="checkbox"/> \$1440	<input type="checkbox"/> \$1800	<input type="checkbox"/> \$2160	<input type="checkbox"/> \$2520		
Enter total for Meals:								

Merch	Single Item	# Needed	Total	Item in Bulk	# Needed	Total
T-Shirts	\$10			\$7 (10+, if available)		
Caps	\$30			\$25 (10+, if available)		
Stickers	\$3			\$2 (5+, if available)		



# LEASE CONTRACT

NAME OF GROUP: \_\_\_\_\_ DATES OF EVENT: \_\_\_\_\_

SIMPLE DESCRIPTION OF EVENT: \_\_\_\_\_

PRIMARY CONTACT: \_\_\_\_\_ PHONE: \_\_\_\_\_

MAIL: \_\_\_\_\_ EMAIL: \_\_\_\_\_

Please initial each statement.

- \_\_\_\_\_ OUR GROUP HAS BEEN INFORMED OF AND ACCEPTS THE REQUEST OF 6 MILE TO RESPECT AND NOT CONTRADICT THE VALUES STATED IN MISSION AND BELIEFS AND ALL OTHER GUIDELINES REGARDING GROUNDS/FACILITIES, SAFETY, DRESS CODE, CONDUCT, POLICIES, AND REQUIRED DOCUMENTS, AS SET FORTH IN THE LEASE HANDBOOK.
- \_\_\_\_\_ OUR GROUP UNDERSTANDS THE MAXIMUM # OF OVERNIGHT GUESTS PER BUILDING AND WILL LIMIT NUMBERS TO BEST SUIT THIS VENUE FOR SAFETY AND OPTIMUM MINISTRY OPPORTUNITIES.
- \_\_\_\_\_ OUR GROUP WILL DISTRIBUTE LINKS TO ONLINE WAIVERS AND HAVE WAIVERS SIGNED FOR EACH PARTICIPANT PRIOR TO ARRIVAL.
- \_\_\_\_\_ OUR GROUP UNDERSTANDS THAT ALL ACTIVITIES NOT INCLUDED IN LEASE CONTRACT MUST BE ARRANGED WITH 6 MILE MANAGEMENT TWO WEEKS PRIOR TO EVENT TO ENSURE AVAILABILITY AND AGREE TO ASSOCIATED COSTS.
- \_\_\_\_\_ OUR GROUP UNDERSTANDS A DEPOSIT IS REQUIRED TO RESERVE DATE AND ANY ADDITIONAL FEES ARE DUE PREFERABLY UPON ARRIVAL THE DAY OF LEASE, AT THE LATEST, SEVEN DAYS POST-EVENT.

Please enter totals from Lease Worksheet to calculate the total cost of your lease.

DEPOSIT:	\$300 (GROUP OF <30)      OR      \$500 (GROUP OF 30+)	\$
TOTAL FOR OVERNIGHT ACCOMMODATIONS NEEDED:		\$
TOTAL FOR GROUP SPACES NEEDED:		\$
TOTAL FOR KITCHEN AND DINING ROOM USE:		\$
TOTAL FOR LIFEGUARDS NEEDED:		\$
TOTAL FOR MEAL PLAN NEEDED:		\$
TOTAL T-SHIRTS REQUESTED:		\$
TOTAL CAPS REQUESTED:		\$
TOTAL WATER BOTTLE/CAR STICKERS REQUESTED:		\$
TOTAL FOR LEASE (LESS DEPOSIT)		\$

**SIGNATURE OF PRIMARY CONTACT:**

**DATE OF SIGNATURE:**

\_\_\_\_\_  
(SIGN & SCAN OR TYPING NAME HERE SERVES AS SIGNATURE)

KRISTI SHERWIN, EXECUTIVE DIRECTOR

CALL OR TEXT: (601) 892-8885

EMAIL: [INFO@6MILECRV.COM](mailto:INFO@6MILECRV.COM)

(For texts and voicemails, please identify your name with any questions or requested info.)



# STAFF PLANNER\*

\*IF PLANNING EVENT FOR MINORS

PRIMARY CONTACT: \_\_\_\_\_ NAME OF GROUP: \_\_\_\_\_

EMAIL: \_\_\_\_\_ PHONE: \_\_\_\_\_

In accordance with Mississippi State Health Department, there are a few positions of leadership required in order to put on a camp/retreat for minors. Please use this form to ensure that you have adequate staffing for your overnight camp/retreat.

Position	Name	Phone #	Certification
Camp Director*			
ServSafe Kitchen Director*			
Nurse/Health Officer*			
Lifeguard*			

Position	Name	Phone #	Age
Girls' Counselor (age 18+)*			
Girls' Counselor (age 18+)*			
Girls' Counselor (age 18+)*			
Boys' Counselor (age 18+)*			
Boys' Counselor (age 18+)*			
Boys' Counselor (age 18+)*			
Girls' CIT (age 16+)			
Girls' CIT (age 16+)			
Girls' CIT (age 16+)			
Boys' CIT (age 16+)			
Boys' CIT (age 16+)			
Boys' CIT (age 16+)			

\*Required



# INCIDENT REPORT FORM

To be completed by volunteer/staff member present when injury occurred.

Name of Person Involved: \_\_\_\_\_ Age (if minor): \_\_\_\_\_ Sex: M F

Circle Role: Camper Staff Visitor Volunteer Guest

Type of Incident: Behavior Accident Illness Other \_\_\_\_\_

Date of Incident: \_\_\_\_\_ Time of Incident: \_\_\_\_\_

Location of Incident on 6 MILE Property: \_\_\_\_\_

Describe the sequence of events leading up to and surrounding the incident:

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Witnesses: \_\_\_\_\_

Was an object involved? \_\_\_\_\_ If so, please explain. \_\_\_\_\_

What was the nature of the injury? (List the symptoms observed.)

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What, if anything, could the injured person have done to prevent the injury?

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How was the injury treated at the time of the incident? (Health Supervisor or doctor must know what's been done.)

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Continued treatment at camp: \_\_\_\_\_

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Further, formal treatment if applicable: \_\_\_\_\_

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Restrictions due to incident: \_\_\_\_\_

Leader of Group: \_\_\_\_\_ Phone: \_\_\_\_\_

Name of Individual completing report: \_\_\_\_\_ Phone: \_\_\_\_\_

Date: \_\_\_\_\_ Signature: \_\_\_\_\_ Position: \_\_\_\_\_



## EMERGENCY CONTACTS

### **FIRE**

#### **DIAL 9-1-1**

Crystal Springs Fire Department: (601) 892-1313

Hopewell Volunteer Department: (601) 953-0322

### **POLICE**

#### **DIAL 9-1-1**

Copiah County Sheriff's Office: (601) 892-2023

Crystal Springs Police Department: (601) 892-2121

### **HOSPITAL**

#### **DIAL 9-1-1**

Copiah County Medical Center: (601) 574-7000

Mississippi Poison Control: (800) 222-1222

***Crystal Springs Family Clinic:*** (601) 892-3063

***Harmony Ridge Water Association:*** (601) 892-3938

***Southern Pine Power Company:*** (601) 694-2711

***Blossman Gas Company:*** (601) 892-1581



# BUNK CABIN PACKING LIST

It is always a great idea to label your stuff!

These are general items useful for camp at 6 MILE.

## CLOTHING

- Modest, comfy, weather-appropriate clothing
- Good walking shoes / socks
- Hoodie/jacket/pants for cool evenings
- Modest swimwear & cover (Check Dress Code)
- Swim shoes (for creek exploring)
- Appropriate undergarments

## TOILETRIES

- Toothpaste/Toothbrush/Floss
- Skin care (cleanser/moisturizer)
- Lotion
- Lip Balm (spf)
- Deoderant/Antiperspirant
- Shampoo/Conditioner
- Body soap/wash
- Bath Towel/washcloth or bath pouf
- Hair comb/brush/hair ties
- Contacts/solution
- Medication/vitamins (check medication policy)
- Other hygiene items as needed

## SLEEPING

- Pillow
- Sleeping Bag/Twin Sheets & Blanket
- Pajamas (presentable among cabin-mates)
- Eye Mask

## QUIET TIME

- Bible
- Journal/notebook
- Favorite pen
- Christian Literature Book

## MISCELLANEOUS

- Sunscreen
- Insect Repellant
- Cap/Sunhat
- Sunglasses
- Glasses/case
- Small backpack
- Refillable water bottle
- Band-aids
- Flashlight
- Swim towel
- Playing cards/Uno for cabin time

SNACKS are permitted, but must be completely cleared from cabin (don't forget under beds) before check-out.  
NO CANNED DRINKS permitted.





# GUEST HOUSE OR MINISTRY CABIN PACKING LIST

It is always a great idea to label your stuff!

These are general items useful for camp at 6 MILE.

## CLOTHING

- Modest, comfy, weather-appropriate clothing
- Good walking shoes / socks
- Hoodie/jacket/pants for cool evenings
- Modest swimwear & cover (Check Dress Code)
- Swim shoes (for creek exploring)
- Appropriate undergarments

## TOILETRIES

- Toothpaste/Toothbrush/Floss
- Skin care (cleanser/moisturizer)
- Lotion
- Lip Balm (spf)
- Deoderant/Antiperspirant
- Shampoo/Conditioner
- Body soap/wash
- Bath Towel/washcloth or bath pouf
- Hair comb/brush/hair ties
- Contacts/solution
- Medication/vitamins (check medication policy)
- Other hygiene items as needed

## SLEEPING

- Pillow
- Sleeping bag/twin, full, or queen sheets (depending on bed assignments)
- Pajamas (presentable among cabin-mates)
- Eye Mask

## QUIET TIME

- Bible
- Journal/notebook
- Favorite pen
- Christian Literature Book

## MISCELLANEOUS

- Sunscreen
- Insect Repellant
- Cap/Sunhat
- Sunglasses
- Glasses/case
- Small backpack
- Refillable water bottle
- Band-aids
- Flashlight
- Swim towel
- Playing cards/Uno for cabin time

SNACKS are permitted, but must be completely cleared from cabin (don't forget under beds) before check-out.  
NO CANNED DRINKS permitted.